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University Governance

University Regulations

Regulation XXI

Postgraduate Awards

(Version effective from 1 August 2018 to 18 June 2019)

Scope

1. This regulation applies to all modular programmes offered by the University leading to the Degree of Master (excluding First Degrees), as designated in Ordinance IV, Postgraduate Diploma or Postgraduate Certificate and, where appropriate, postgraduate level modules being taken by students not registered on programmes.
2. In this regulation, Dean of School shall be taken to include any nominee of the Dean of School agreed with the Academic Registrar.
3. This regulation is to be read in conjunction with Programme Specifications which state the particular requirements for each programme.

General Requirements

4. In order to qualify for an award, students must have:

4.1 Registered as students of the University in accordance with Ordinance I and Regulation IX. For the purposes of paragraph 3 of Ordinance I, the examinations approved by Senate are the exams approved by the Senate.

7.2 its intended learning outcomes

7.3 its content

7.4 its level

7.5 the semester in which it is offered

7.6 its modular weighting

7.7 the methods of teaching and learning and assessment

7.8 prerequisites for studying the module

7.9 its availability

8. Students shall have registered for a modular total assessed over a maximum period of time which shall depend as shown on the intended qualification:

Degree of Master	modular weighting of 180 in not more than eight years
Postgraduate Diploma	modular weighting of 120 in not more than five years
Postgraduate Certificate	modular weighting of 60 in not more than three years

9. Where a student has not completed the required modular weighting within the maximum period of time in accordance with paragraph 8 hereof, the next scheduled Programme Board will terminate the student's studies and determine their eligibility for a lesser award in accordance with paragraph 53 hereof.

10. All students shall register at the beginning of each academic year for the modules which they are taking in that year but are not eligible to register for modules if all tuition fees have not been paid in accordance with Regulation XVI.

Module Assessment and Modules

15.3 A Minor Academic Misconduct Committee or Academic Misconduct Committee acting in accordance with Regulation XVIII.

16. Where students transfer between programmes in accordance with Regulation IX, unless the Dean of School responsible for the new programme approves the transfer of Module Marks from the old programme, all existing Module Marks shall be disregarded in the context of the new programme, even where there are modules in common to both programmes.

Programme Mark, Merits and Distinctions

17. For each student, the Module Marks (as defined in paragraph 13 hereof) awarded for every module (capped in the case of second attempt module assessments in accordance with the provisions of paragraph 49 hereof) will be weighted in proportion to the relevant modular weight and used to determine the Programme Mark. Where a student is awarded a Postgraduate Diploma or a Postgraduate Certificate in accordance with paragraphs 31.4 and 31.5 respectively, the Module Marks from all modules attempted shall be included in the calculation of the Programme Mark. Programme Marks shall be shown and recorded as rounded to one decimal place.

18. Requirements for awards shall be as follows:

18.1 Degree of Master - a total modular weight of 180 consisting of a minimum of 150 credits and Module Marks of not less than 40% in remaining modules with a weight of up to 30

18.2 Postgraduate Diploma - a total modular weight of at least 120 consisting of a minimum of 100 credits and Module Marks of not less than 40% in remaining modules with a weight of up to 20

18.3 Postgraduate Certificate - 60 credits

19. Students who meet the requirements for an award shall be eligible for a merit or distinction in the following circumstances only:

Merit

Degree of Master	180 credits, a Programme Mark of not less than 60%
Postgraduate Diploma	120 credits, a Programme Mark of not less than 60%
Postgraduate Certificate	60 credits, a Programme Mark of not less than 60%

Distinction

Degree of Master	180 credits, a Programme Mark of not less than 70%
Postgraduate Diploma	120 credits, a Programme Mark of not less than 70%
Postgraduate Certificate	60 credits, a Programme Mark of not less than 70%

20. At the discretion of the Programme Board, any or all of the Programme Mark thresholds detailed in paragraph 19 hereof may be lowered by not more than 3 percentage points. In such a case, the revised threshold(s) shall be applicable to all students under consideration by that Programme Board.

Programme Board Powers

21. Programme Boards shall be appointed in accordance with the provisions of Regulation XXII and shall have the following powers delegated by Senate:

21.1 To consider recommendations from viva-voce panels instigated in accordance with the provisions of Regulation VII and determine appropriate actions in accordance with paragraph 23 hereof;

21.2 To determine whether students have met the requirements for the award on which they were originally registered or for a lesser award and determine the classification of pass, merit or distinction in accordance with

paragraph 19 hereof;

21.3 To produce and publish pass lists;

21.4 To terminate a student's studies in their programme.

Review Board Powers

22. Review Boards shall be appointed in accordance with the provisions of Regulation XXII and s

assessment and the Dean of School shall be required to specify the revised repeat assessment timescale prior to the leave of absence approval being processed.

Criteria for Awards

25. In accordance with the provisions of Regulation XVI, students who have failed to pay all tuition fees owed to the University may not be awarded any qualification until such time as all tuition fees have been paid.

26. Programme Specifications may specify any or all of the following as additional requirements for an award in accordance with paragraph 4 hereof:

26.1 A minimum Programme Mark;

26.2 A minimum mark in one or more specified modules;

26.3 A minimum mark in unspecified modules up to a specified total modular weight;

26.4 A minimum average mark across a group of specified modules.

31.1 Pass with Distinction;

31.2 Pass with Merit;

31.3 Pass;

31.4 Fail - studies terminated (awarded Postgraduate Diploma);

31.5 Fail - studies terminated (awarded Postgraduate Certificate

